

General Requirements

Block party times and locations:

9 a.m. to dusk on local neighborhood streets.

Emergency access:

20' wide clearance pathway for emergency vehicles.

Pedestrian/vehicle access:

Access should be available at all times.

Noise control levels:

To respect others in surrounding neighborhoods, noise will be limited to 70 decibels.

Liability insurance:

Cupertino recognizes a need to protect itself and its residents from accidents. Through the *insurance coverage program*, the City will pay the cost of insurance premiums for block parties of up to 500 participants.

OPTIONAL:

- Appearance by sheriff's units, fire engines, or ambulances, based on availability.
- Parks and Recreation Department Leaders to organize games.
- Presentations on Emergency Preparedness, Neighborhood Watch, Environmental and Energy-Savings Programs.

For More Information

- Contact the Public Works Transportation Division at **408.777.3354** for assistance and details on how to plan a block party in your neighborhood.

- To learn more about neighborhood programs in Cupertino, call:

Block leader program 408.777.3331

Emergency Preparedness 408.777.3335
(Neighborhood Preparedness,
Community Emergency Response
Team--CERT)

Neighborhood Watch 408.777.3177

- Apply for your block party on-line. Go to: **www.cupertino.org/blockparty**

Information on How to Plan Your
Cupertino Block Party

At This Party . . .

There's Room for All the Neighbors



CUPERTINO

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City of Cupertino
10300 Torre Ave.

Cupertino, CA 95014

www.cupertino.org/blockparty

408.777.CITY

Why Have a Block Party?

In Cupertino, it's easy to meet your neighbors.

The City's neighborhood block party program provides a valuable opportunity to become acquainted with others who live nearby, to rekindle friendships, and to work together to maintain a safe and friendly community.

It is no secret that neighbors bond in times of need. A block party is also the perfect occasion to get to know your neighbors before an emergency. Once neighbors know each other, they may want to organize Emergency Preparedness, Neighborhood Watch, or other public safety programs.

If you're interested in planning a block party and can gain support from two-thirds of the block residents, you're on your way.

The following information summarizes the requirements and special event permit approval processes for Cupertino block parties.

Here's How It Works

Use the following boxes as your check list.

Immediately

- Neighborhood designates a block party representative (permittee).
- Representative logs on to city website, www.cupertino.org/blockparty, to apply for a block party on-line, or contacts Public Works Department for a paper copy.

Representative draws a sketch of the block party layout with a 20' clearance path.

- The representative circulates a petition among neighbors, or organizes electronic signatures via on-line application. Only two-thirds of the block residents' signatures are needed.

30 days Before Block Party

- **Application and petition are due to Transportation Division.**
 - Staff reviews special event permit application and coordinates with Sheriff's and Fire Departments.

At Least 72 Hours Before Party

- The representative notifies block residents of party.

- Cupertino Service Center staff reviews existing conditions of street.

Business Day Before Party

- Service Center staff drops off barricades and signs at representative's home.

After Party

- Block party representative removes barricades and traffic signs after party and either:
 - Returns items on the next business day to the Cupertino Service Center, 10555 Mary Ave. The Service Center is open Monday through Friday from 6 a.m. to 3:30 p.m., except on holidays.
 - Or places items in a secure area for pick-up by city staff on the next business day.