



REQUEST FOR RESEARCH

Please e-mail the completed form to
building@cupertino.org

The City of Cupertino will complete the research within TEN (10) business days from the date of the submitted request. Microfilm and permit copies are subject to additional fees.

PLEASE NOTE:

- Documents containing the stamp or seal of a licensed professional cannot be copied without the written approval of said professional. (Subject to additional fees)
- There is no guarantee that information requested exists within the City of Cupertino files.

DISCLAIMER: CONVERSION OF MICROFILM MAY NOT BE TO SCALE

Date: _____

Is this a Code Enforcement Case? Yes No

If yes, please go to the City Clerk's office and fill out a Records Request form requesting all disclosable documents.

ONE ADDRESS PER FORM

Please check item(s) that you are requesting to be researched.

Plans Permits Certificate of Occupancy Other: _____

Project type: _____ Date of Construction: _____

Description (please be specific) _____

Building address: _____

Contact Name: _____

E-mail Address: _____ Phone: _____

(CITY OF CUPERTINO USE ONLY)

	Yes	No	Time spent _____	Fees _____
City Permit Files	<input type="checkbox"/>	<input type="checkbox"/>	Completed	Date: _____
Microfilm	<input type="checkbox"/>	<input type="checkbox"/>	Party Notified	Date: _____
Certificate of Occupancy	<input type="checkbox"/>	<input type="checkbox"/>	Responded/Picked Up	Date: _____
Annexed to City	<input type="checkbox"/>	<input type="checkbox"/>	Date Annexed _____	